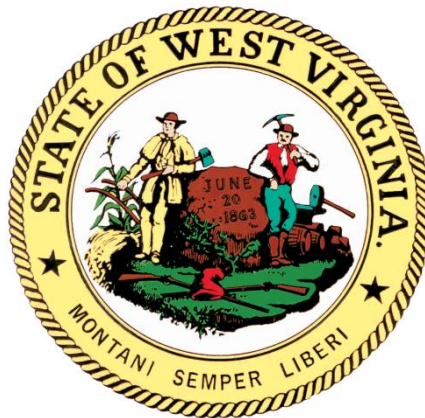


# STATE OF WEST VIRGINIA



## CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

**JULY 1, 2012 – JUNE 30, 2013**

**FISCAL YEAR 2012  
CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT**

**JULY 1, 2012 – JUNE 30, 2013**

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**CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT  
NARRATIVE REQUIREMENTS**

**July 1, 2012 - June 30, 2013**

**SECTION 1 – NARRATIVE REQUIRED BY ALL GRANTEES**

**A. ASSESSMENT OF THE FIVE-YEAR GOALS AND OBJECTIVES**

In order to facilitate planned improvements to the quality of life and to strengthen and expand the economic base of all West Virginia citizens and communities consistent with the Consolidated Plan, the 2012 program was designed to provide support to activities directed toward the following state objectives described in this report.

Funds were made available to address the housing and community development needs described in the strategies, priority needs, and objectives section of the five-year consolidated plan.

As required by 24 CFR 570.91.320(b), the State of West Virginia will submit a Fiscal Year 2015-2019 Consolidated Action Plan and Fiscal Year 2014 Action Plan on or before May 15, 2014. The data provided below is a review of Fiscal Year 2012 funding. Future allocations are subject to change.

<b>FISCAL YEAR 2012 PROGRAMS AND AVAILABLE FUNDS</b>	
CDBG-Small Cities Block Grant	\$13,177,973
HOME Investment Partnership	\$ 4,346,660
Emergency Solutions Grant	\$ 1,651,495
Housing Opportunities for Persons with AIDS	\$ 339,564
<b>TOTAL FORMULA ALLOCATION</b>	<b>\$19,515,692</b>

### **Small Cities Block Grant Program:**

The West Virginia Development Office (WVDO) received 52 applications for Fiscal Year 2012 Small Cities Block Grant (SCBG) funding. These requests totaled \$62,362,807 for projects throughout the state.

During Fiscal Year 2012, The State awarded more than \$12.5 million in SCBG funds for 17 critical infrastructure projects. More than \$66 million in other federal, state, and local funds will be leveraged to complete these projects. These projects will serve approximately 12,200 citizens, of which approximately 7,300 will be low- and moderate-income individuals, representing an approximate 60 percent benefit to low- and moderate-income individuals. Over 5,483 households in these communities will receive improved or new service as a result of these investments.

The percent of low- and moderate-income projects funded to date is 100 percent. Funds allocated to low- and moderate-income activities to date (exclusive of administration) total \$12,580,000. The goals of the SCBG and performance measures are as follows:

- (1) Support job creation or retention efforts.
  - No projects were awarded in 2012 based on job creation or retention efforts.
- (2) Support local government efforts to provide affordable water and wastewater systems, to strengthen the foundations for economic growth, and alleviate conditions that affect environmental quality, public health, or welfare.
  - Invested \$12,580,000 in 17 public infrastructure projects that will serve approximately 12,200 low- to moderate-income persons throughout the State.
  - Requested "Letters of Intent" from 6 current projects for \$5,000,000 to be allocated from FY 2013 funds.
- (3) Support local community development efforts to assist lower-income citizens to achieve an improved quality of life by supporting locally developed strategies to increase access to facilities and services and to revitalize deteriorating downtown and residential neighborhood areas.
  - Each infrastructure project that received SCBG funding will assist low- to moderate-income citizens in achieving an improved quality of life through the development of clean, reliable water systems and wastewater systems. These projects have either improved the current infrastructure or extended services to previously unserved areas, and this continues to be a critical need in many areas of West Virginia.

### **HOME Investment Partnership Program:**

HOME funds are allocated by formula to the State and are administered by the West Virginia Housing Development Fund (WVHDF). In 2012, the \$4,346,660 allocated to the HOME Program was allocated to projects and programs that support the State's goal of providing decent, affordable housing for all low- and moderate-income families consistent with the Consolidated Plan. A summary of our activities and accomplishments during 2012 has been set forth hereafter.

(1) Expand homeownership opportunities.

In 2012, the WVHDF financed 11 single-family housing units at a total cost of \$1,153,140 through the NewHOME program and HOME Leverage Loan Program. The 11 single-family housing units that were financed through the NewHOME Program represented acquisition of existing units. No new construction units were financed through the NewHOME Program during the year. The \$1,153,140 spent on homeownership units represent program income earned through the NewHome program.

(2) Improve the quality of existing owner-occupied housing.

No funds were directly allocated for the rehabilitation of owner-occupied housing during this program year. The cost of lead based paint abatement and compliance with the Minimum Property Standards established under the State Building Code for older existing owner-occupied units continues to make rehabilitation of these older units an economically unfeasible activity.

(3) Increase the supply of affordable rental housing units.

In 2012, the WVHDF reserved or committed approximately \$5,216,900 to eligible HOME CHDO projects to finance the construction of 35 single-family housing units and 19 rental housing units during the upcoming year. HOME CHDO's problems in the development and more particularly the sale of single-family housing supported the decrease in the number of rental housing HOME CHDO projects. The issuance of a HOME CHDO RFP during the 2012-2013 report period was delayed based on the fact that most of the HOME CHDO's, as well as other non-profit organizations, were not in position to undertake additional rental housing projects. In response to the increased need and demand for affordable rental housing in rural areas of the State, the WVHDF did reserve approximately \$10,221,277 for 10 HOMErent projects and reserved \$3,745,200 for 6 HOME rent projects during the reporting period. The HOMErent projects will provide 309 low income rental housing units. The lack of private equity for low-income rental housing has increased the importance of the HOME program funds in the development of for-profit low income rental housing through the Low Income Housing Tax Credit Program.

In 2012, the WVHDF committed \$400,000 in HOME CHDO Operating Assistance Grants to 18 HOME CHDOs. The reduction in funds available through the HOME Program reduced the average award from \$50,000 in 2011 to \$22,222 in 2012. The principal purpose of the Operating Assistance Grants was to finance the eligible operating costs incurred by HOME CHDOs that are involved with the preparation of either a single-family homeownership housing proposal or rental housing proposal that will be submitted for consideration and financing by the WVHDF. The operating expense grant funds are limited by the HOME Program regulations to costs such as salaries, fringe benefits, insurance, rent, staff travel, staff training, materials and supplies and office equipment. The operating expense grants have enabled the CHDOs to offset a portion of their operating costs and increase their capacity to develop both housing programs and projects that will increase the supply of affordable rental housing units in rural areas of the State.

### **Emergency Solutions Grants Program:**

The Office of Economic Opportunity, through the 2012 Emergency Solutions Grants Program (ESG), funded 17 political subdivisions and 35 homeless assistance providers with a service area encompassing the entire State of West Virginia. These homeless assistance programs assisted 48,241 (unduplicated) persons with housing assistance. In all, a mix of federal, state, local, and privately raised resources supported 358,391 year-round shelter nights for individuals.

This year, \$1,651,495 was distributed to West Virginia homeless assistance providers to operate transitional housing programs, permanent housing placement assistance, homeless prevention, rapid re-housing, emergency accommodation vouchers, food pantries, physical and mental health care programs, substance abuse assistance, drop-in centers, domestic violence shelters, educational assistance, life skills tutoring, case management, and HIV/AIDS specific programs. ESG funding was used to prevent low- and extremely low-income families and individuals from becoming homeless. In situations where families or individuals were experiencing homelessness, the emergency shelter or housing needs were addressed in turn, making the transition into permanent housing and independent living possible.

West Virginia understands the integral part that correct and unduplicated reporting play in continued success of all service oriented programs. In 2012 all 35 ESG funded programs, with the exception of domestic violence providers, are reporting client-level data on a statewide HUD approved Homeless Management Information System.

## **B. DESCRIPTION SUMMARIZING STATE AND LOCAL EFFORTS, ACTIONS, AND RESULTS IN AFFIRMATIVELY FURTHERING FAIR HOUSING**

CDBG Subgrantees are required by the Title 1 certification not to discriminate in the provision of housing and not to discriminate in CDBG-funded activities that provide housing, housing services, or housing-related facilities. Subgrantees are required to

administer housing and community development programs in a manner to affirmatively promote fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services. Both HUD and the State have a legislative mandate to carry out all programs in a manner to affirmatively further fair housing.

The West Virginia Development Office (WVDO), West Virginia Housing Development Fund (WVHDF) and the Office of Economic Opportunity (OEO), have continued to seek opportunities to provide training and outreach on various aspects of Fair Housing and related topics.

The West Virginia Housing Development Funds intends to conduct a new Analysis of Impediments to coincide with the State of West Virginia's Five-Year Consolidated Action Plan, which will be in effect from 2015 to 2020.

The State is committed to outreach and education regarding fair housing, as this continues to be a key issue in increasing knowledge about fair housing and related impediments. Without knowledge of fair housing laws, people cannot understand how and why protected classes of people suffer from limited housing choices and what can be done to create fair housing opportunities for all state citizens.

The State plans to continue its current activities to promote fair housing choice, including education and enforcement of state and federal fair housing laws. The need for education in regard to fair housing issues is a priority with the State. There is a continued effort to educate, not only ourselves, but also grantees, landlords, and the general public. We are currently seeking new opportunities to promote fair housing and improve awareness among our key partners.

Since 1986, the State has annually, under the Governor's signature, issued and distributed a proclamation, which marks the anniversary of the Federal Fair Housing Law. This proclamation is issued with a cover letter to all communities/municipalities from the WVDO Community Development Director. SCBG recipients also carry out special activities.

Primary actions taken by local grantees of SCBG funds to further fair housing during 2012:

- Passing or reaffirming Fair Housing Resolutions;
- Annually updating or adopting a Fair Housing Plan;
- Fair Housing Awareness Meeting;
- Publish Public Service Announcements to educate the public concerning housing related issues including discrimination;
- Notifying local newspapers of fair housing initiatives;
- Notifying local realtors of fair housing initiatives;
- Sending information to town halls and county commission offices educating citizens about impediments to fair housing choice; and
- Declaring April as Fair Housing Month in 7 cities and 15 counties throughout the state.

Implementation workshops are conducted with each new grantee on an individual basis. Chapter 7 (Civil Rights) of the West Virginia Small Cities Block Grant Handbook is covered with emphasis on Fair Housing/EEO and 504 Compliance.

WVDO, WVHDF and OEO have partnered to training and outreach on various aspects of Fair Housing and related topics.

On January 24, 2013, our agencies hosted a Fair Housing and Equal Opportunity Training session. We are grateful that you were able to personally conduct this session. Approximately 60 individuals, representing various housing organizations, planning groups, nonprofit organizations, and interested parties, attended this valuable training event. Participants were provided with a Fair Housing and Equal Opportunity Training guidebook, which provided the full presentations for the following components of the training:

- Section 504 of the Rehabilitation Act of 1973
- Creating Economic Opportunities for Low- and Very Low-Income Persons:
- Understanding Section 3 of the Housing and Urban Development Act

In an effort to improve understanding of the Accessibility Requirements in the Fair Housing Amendments Act of 1988, additional training followed your visit. On March 20, 2013, a Fair Housing Training session was held at the offices of the West Virginia Housing Development Fund, at 5710 MacCorkle Avenue, in Charleston, West Virginia. Included in this training were the following five specific areas of Fair Housing:

- Accommodations and Modifications
- Prohibitions
- Advertising
- Section 504
- Professionalism and Bias

Approximately 45 representatives from various organizations attended the session. The principal purpose of the session was to promote the development of Affirmative Fair Housing Marketing Plans by Community Housing Development Organizations (CHDOs) and other non-profit organizations that are involved in the development of housing under the HOME Program. Participants were provided with a Fair Housing Training Handbook and an Affirmative Fair Housing Marketing Plan guidebook. While this training was specifically targeted to individuals who administer projects through the HOME program, other interested parties also attended, including West Virginia Development Office staff who administer projects under the Neighborhood Stabilization Program.

On April 8, 2013, the West Virginia Housing Development Fund presented training to address Affirmative Fair Housing Marketing for participants in the Low Income Housing Tax Credit program. Approximately 110 people attended this session.



On April 9, 2013, the West Virginia Housing Development Fund participated in a one-day training session in Beckley, West Virginia, for the City of Beckley, Human Relations Commission. The WVHDF presented a session on the Fair Housing Amendments Act of 1988 as well as a session on Section 504. Approximately 100 people attended this training session.

On April 30, 2013, the West Virginia Housing Development Fund conducted fair housing training at the West Virginia Human Rights Commission as part of the Commission's Fair Housing conference. Prizes were also awarded to the winners of the West Virginia Human Rights Commission's Fair Housing Poster contest which is a tool used to promote awareness of fair housing issues and the month of April as Fair Housing Month. The West Virginia Housing Development Fund sponsored this contest.

Most recently, the WVDO was able to hire a housing specialist to coordinate housing related activities within and for the CDBG and NSP programs specifically. Further, this demonstrates the State's commitment to compliance with fair housing rules and regulations.

These direct and indirect initiatives are important aspects of the entire approach to the development of affordable housing and Fair housing throughout the State. Each of these components contribute to our ability, as a State, to properly address fair housing. This challenging, multi-faceted issue, requires the involvement of many individuals, organizations, local governments and advocacy groups

Based upon the level of participation at training events conducted during the program year, it is evident that there is interest in learning more about issues related to fair housing. The WVDO, WVHDF, and the OEO will continue to provide training regarding fair housing issues in West Virginia.

### **C. AFFORDABLE HOUSING**

The WVDO partners with the West Virginia Housing Development Fund (WVHDF) and the Office of Economic Opportunity (OEO) on the provision of decent affordable housing. The WVDO feels strongly that the provision of decent, affordable housing opportunities cannot exist without the necessary infrastructure in place. We have instituted a standing quarterly meeting to develop further cooperation among these agencies.

The WVHDF has continued to use the Housing Needs Assessment and other Census data to identify and address the affordability of housing in each of the State's 55 counties even though the State is only responsible for the administration of the HOME Program in 44 rural or non-consortia counties. The staff will use the Housing Needs Assessment to plan initiatives and programs that will address the range of housing affordability levels needed by residents of the State of West Virginia. The WVHDF will also use the West Virginia Affordable Housing Trust report entitled

“Affordable Housing: The Missing Link in West Virginia Economic Development Strategy”, a report that addresses the availability and affordability of rental housing that has been developed in the State of West Virginia. This report will be used by the WVHDF to identify and target resources for the development of affordable rental housing for low- and moderate income families.

The WVHDF continues to work with the Interagency Housing Council for the Disability Community and other special population service providers in an effort to more accurately assess and address the housing needs of disabled persons. The State continues to provide deep subsidy mortgage loans through its NewHOME program to a limited number of disabled persons that are capable of independent living. In 2012, the WVHDF has set-aside \$500,000 of the NewHOME program funding and its own financial resources for this special population group. The WVHDF will continue to work with service providers and non-profit organizations to support the development of decent housing for developmentally disabled persons.

The WVHDF continues to enforce the Universal Design Standards to promote the development of accessible housing. The Universal Design Standards, which reflect the standards established under the Fair Housing Act, continue to be incorporated into every new single family unit constructed through the NewHOME Program.

Every year, the U.S. Department of Housing and Urban Development (HUD) estimates a Median Family Income (MFI) for use with the Section 8 program. MFIs are set for metropolitan areas, for counties, and at the state level. HUD uses Census income data updated with more recent economic data to determine MFIs and intends them to be used to determine eligibility for HUD programs.

MFI is the income level that divides the distribution of family incomes in a given area in half. This means that half of the families in the area have more income than the median, and half have less. MFIs are established for families consisting of 1 to 8 people. This report will use the number established for a family of four unless otherwise noted. MFIs are useful for understanding the income levels in a given area, and for comparing between areas.

The MFI established for West Virginia in 2012 was \$50,700 compared to the national MFI of \$65,000. West Virginia had the second lowest MFI of all 50 states (Mississippi had the lowest MFI of \$48,700). There was considerable variation between the MFI for metropolitan areas versus non-metropolitan areas. The MFI varies from a low of \$28,000 in McDowell County, a non-metro county in Southern West Virginia, to a high of \$79,300 in Jefferson County, a metro county in the Eastern Panhandle. The MFI in most of West Virginia’s southern counties was well below the State MFI of \$50,700.

Every year, the federal government also establishes a definition of poverty. It uses income thresholds based on household size: everyone who is in a household that is below the income threshold for that household size is considered to be living in poverty. In 2012, the poverty threshold for a single person under age 65 was

\$11,490 per year, equivalent to \$957 per month. For a family of 4, including 2 related children, the poverty threshold was \$22,550 per year, equivalent to \$1,879 per month.

In West Virginia in 2010, 316,155 persons or 18.1% percent of the State's residents were living below the poverty level. The poverty rate ranged from a low of 9.2% in Jefferson County in the eastern panhandle of West Virginia to a high of 40.8% in McDowell County in southern West Virginia. (The 2012 County statistics were not available.)

Housing affordability is determined by the relationship of housing cost to income. HUD considers housing to be affordable if it costs 30 percent or less of the renter's gross income. An area with very high average incomes can still be unaffordable if rents are typically very high; conversely, very low rents can be unaffordable in areas where incomes are low.

In West Virginia, the 2012 Fair Market Rent (FMR) for a two-bedroom apartment is \$598. In order to afford this level of rent and utilities, without paying more than 30% of income on housing, a household must earn \$1,993 monthly, or \$23,916 annually. Assuming a 40-hour work week, 52 weeks per year, and this level of income translates into a Housing Wage of \$11.50.

In West Virginia, a minimum wage worker earns an hourly wage of \$7.25. In order to afford the FMR for a two-bedroom apartment, a minimum wage earner must work 62 hours per week, 52 weeks per year. Or, a household must include 1.6 minimum wage earner(s) working 40 hours per week year-round in order to make the two-bedroom FMR affordable. The estimated mean (average) wage for a renter is \$9.88. In order to afford the FMR for a two bedroom apartment at this wage, a renter must work 47 hours per week, 52 weeks per year. Or, working 40 hours per week year-round, a household must include 1.2 workers earning the mean renter wage in order to make the two-bedroom FMR affordable.

The information compiled by the National Low Income Housing Coalition confirmation that affordable single-family and rental housing are still out of reach of most low-income families in West Virginia.

#### **D. CONTINUUM OF CARE NARRATIVE**

The West Virginia Coalition to End Homelessness (WVCEH) was founded in 2002 by homeless service providers throughout the State and is focused on providing a seamless array of homeless services and homeless prevention. The Coalition has three roles, serving as a force for statewide advocacy for homeless issues and needs, the lead agency for the Balance of State Continuum of Care, and the Homeless Management Information System (HMIS) grantee for the Balance of State Continuum of Care. The Balance of State Continuum of Care is one of four Continuums of Care in West Virginia and covers a geographic area comprised of 44

of West Virginia's 55 counties. The remaining three Continuums of Care provide services in the following areas: Wheeling/Weirton CoC (Hancock, Brooke, Ohio, Marshall, and Wetzel counties, and the Cities of Wheeling and Weirton), Cabell, Huntington, Wayne CoC (the City of Huntington and Cabell and Wayne counties), and the Kanawha Valley Collective (the City of Charleston and Kanawha, Clay, Putnam, and Boone counties).

The goals of the WVCEH are to:

- Integrate a variety of housing options, with services, for homeless individuals and families;
- Provide information, technical assistance, and data analysis to state homeless programs, both housing and service-focused;
- Provide a network to prevent extremely-low- and low-income families and individuals from becoming homeless;
- Address the current lack of adequate, affordable rental housing in West Virginia through data analysis and advocacy. Experience has shown that there is an extreme shortage of affordable housing that meets housing quality standards;
- End chronic, family, and veteran homelessness in West Virginia;
- Influence service providers to assist homeless persons obtain and maintain permanent housing, increase their skills and income, and improve their overall self-determination and independence;
- Provide quality, usable data to all homeless service providers and partners in West Virginia; and
- Foster relationships, best practices, and increased communication among the four Continuums of Care in West Virginia.

Continuums of Care in West Virginia have been responsible for the following type of housing in West Virginia:

Wheeling/Weirton Area CoC: 103 beds of Emergency Shelter, 40 beds of Transitional Housing, 58 beds of Homeless Prevention and Rapid Re-Housing, and 16 beds of Permanent Supportive Housing for the Homeless Disabled.

Kanawha Valley Collective: 308 beds of Emergency Shelter, 133 beds of Transitional Housing, 26 beds of Homeless Prevention and Rapid Re-Housing, and 95 beds of Permanent Supportive Housing for the Homeless Disabled.

Cabell, Huntington, Wayne CoC: 185 beds of Emergency Shelter, 127 beds of Transitional Housing, and 395 beds of Permanent Supportive Housing for the Homeless Disabled.

Balance of State CoC: 637 beds of Emergency Shelter, 336 beds of Transitional Housing, 1,036 beds of Homeless Prevention and Rapid Re-Housing, and 259 beds of Permanent Supportive Housing for the Homeless Disabled.

According to the 2012 Annual Homeless Point in Time Count, characteristics of unsheltered persons in West Virginia included: 687 total unsheltered persons living in

places not mean for human habitation. Of that, 256 were unsheltered chronically homeless persons, 99 unsheltered veterans, 422 unsheltered severely mentally ill persons, 538 unsheltered persons who were chronic substance abusers, and 122 persons are unsheltered with children.

The West Virginia Coalition to End Homelessness works closely with primarily three state agencies in West Virginia, including the West Virginia Governor's Office of Economic Opportunity, the West Virginia Housing Development Fund, and the West Virginia Department of Health and Human Resources. These agencies assist the Coalition with resources that improve both the housing options and service arrays provided to homeless persons and families in West Virginia.

In the absence of the currently inactive West Virginia Interagency Council on Homelessness, the WVCEH acts as the only formal entity that provides data and advocacy to examine needs, lack of resources, and the need for changes in policy, as they relate to homelessness. This role is especially crucial as communities adjust to the changes mandated by the Homeless Emergency and Rapid Transition to Housing (HEARTH) Act, an amendment to the McKinney-Vento Homeless Assistance Act. HEARTH has ushered in a new era of accountability and efficiency in homeless services by consolidating HUD's competitive grant programs, creating a Rural Housing Stability Program, changing HUD's definition of homelessness and chronic homelessness and aligning the definition of homelessness across several Federal Agencies, simplifying HUD's match requirement, increasing resources for Homeless Prevention, and vastly increasing the emphasis on Continuum of Care performance.

As the economy worsens, the role of the WVCEH will be more vital than ever. Family homelessness, chronic homelessness, and veteran homelessness, will all be on the rise in the coming years in West Virginia. The three vital roles of the Coalition over the coming years will be: (1) breaking down the myth that homelessness does not exist in West Virginia; (2) advocating for greater resources and coordination among all providers for both housing and services; and (3) re-enacting the Interagency Council to improve policy considerations regarding homeless services in West Virginia.

## **E. OTHER ACTIONS**

- Obstacles to Underserved Needs:

The primary obstacle is still the lack of available funds; however, all of the programs have leveraged other private, local, state, and federal resources to help alleviate this obstacle.

- Foster and Maintain Affordable Housing:

The State continues to focus HOME Program resources on three principal areas: 1) homeownership through direct loans and leverage loans; 2) Community Housing Development Organizations (CHDOs); and 3) HOMErent with loans to promote the improvement and creation of rental housing opportunities for low- and very low-income families.

Limited economic development and unemployment continues to emphasize the need for decent single family housing and rental housing opportunities for low-income families in the rural areas of West Virginia. The construction of new single family housing and rental housing, as well as the rehabilitation of existing rental housing, that meets the State building code increases the housing opportunities and choices for low-income families in rural areas.

The WVHDF, OEO and the WVDO will continue to partner together to foster and maintain affordable housing. The WVDO is a member of the West Virginia Housing Trust Fund (Trust Fund), a legal entity established by the State of West Virginia which was established to provide financial assistance in the form of grants to State non-profit organizations involved in the development of housing for low-income families. The Trust Fund provides financing through a Request for Proposal to finance market studies and other predevelopment activities, as well as supplemental financing for low-income housing projects that have already secured financing from other resources such as the WVHDF or HUD.

Most recently, the State of West Virginia demonstrated its growing understanding of the importance of housing for low- and moderate-income families through the creation of the House and Senate Select Committees on Children and Poverty. Also in 2013, the State of West Virginia allocated \$1 million to the (Trust Fund).

The Trust Fund was created in 2001 to encourage partnerships with the private sector, to provide matching funds for federal and state funding, and to provide a dedicated source of funding to assist in meeting local housing needs. This \$1 million investment will enable the Trust Fund to continue partnering with local housing organizations and county governments in meeting local housing needs.

Over the past 13 years, the Trust Fund has focused on providing gap or leverage funding with the HUD 202 and 811 Programs, HOME Program, Federal Home Loan Bank, homeless providers, and the private sector in providing affordable housing opportunities.

The executive director of the WVHDF and the manager of the CDBG program (representing the Executive Director of the West Virginia Development Office) are members of the Trust Fund's Board of Directors. Through this collaboration, we continue to seek methods for the efficient use of funds to improve and increase affordable housing opportunities throughout the State.

- Eliminate Barriers to Affordable Housing:

The WVHDF, OEO and the WVDO will continue to provide technical assistance to communities on the use of these federal funds for affordable housing. In addition, we provide planning grants to assist communities with comprehensive planning needs that can contain housing and community development components. While low-income families do not have to contend with many of the traditional barriers to affordable housing, such as zoning, impact fees, homeowners associations and real property taxes; these families are faced with limited access to traditional mortgage loans, a limited supply of decent, affordable, existing housing and the limited availability of adequate building lots.

The WVHDF has provided deep subsidy mortgage loans through the NewHOME program to finance the construction of new single family and construction/permanent loans to finance the construction of rental units through both the CHDO Program and the HOMErent Program to address the demand for decent, affordable housing units for low-income families. The WVHDF has also provided loans through its Land Development Loan Program so that eligible non-profit organizations can finance the acquisition and development of land for low-income housing. The terms of the Land Development Loan Program loans are designed so that the non-profit organizations can afford to market lots over an extended period of time.

- Overcome Gaps In Institutional Structure and Enhance Coordination:

In November 2012, The West Virginia Coalition to End Homelessness (WVCEH) hosted a statewide HEARTH Performance Improvement Clinic, facilitated by the National Alliance to End Homelessness. Three statewide HEARTH Committees were formed – Expanding Rapid Re-housing, Diversion and Prevention, and Coordinated Intake and Assessment. Shortly after the formation of these committees, the Center for Social Innovation and the WV Department of Health and Human Resources (WVDHHR) office approached the WVCEH with an opportunity to take part in a Coordinated Intake and Assessment Technical Assistance engagement. In April 2013, the Coordinated Intake and Assessment Committee will gather for an initial kick-off meeting and workday, facilitated by the WVCEH and the Center for Social Innovation.

The Coordinated Intake and Assessment Committee, Center for Social Innovation, WVCEH, and WVDHHR will address the Coordinated Assessment Checklist provided by NAEH. The Checklist details issues for consideration throughout the coordinated assessment planning process. The first phase will begin at the Workshop and continue throughout the following 30-60 days. That phase will include the following tasks:

- a. Establishment of a Planning Committee
- b. Identification of a Target Population
- c. A Statewide Structure for Coordinated Assessment

- d. Integration of Prevention and Shelter Diversion
- e. Mapping out Existing Assessment and Intake Processes
- f. A Preliminary Needs Assessment/Screening Tool

The Coordinated Intake and Assessment Committee will work through Phase 1 of the Checklist and continue to address the following areas of consideration at later Committee meetings, set to take place in the following months. Along with the Checklist, the Committee will employ Task Groups who will be responsible for the following:

- a. Generating a list of necessary statewide Coordinated Intake and Assessment forms and the minimum HMIS Data Elements
- b. The identification of statewide Coordinated Intake and Assessment Policies and Procedures
- c. Generating a list of Documents to Attach to Referral Application

Once a statewide Coordinated Intake and Assessment system has been developed, each ESG funded program in West Virginia will utilize the system.

### **Coordination with the Continuum of Care**

Consultation with the four Continuums of Care (CoCs) in the State is ongoing as amendments are made to the ESG programs and as the Coordinated Intake and Assessment system is under development. The CoCs and the WV Office of Economic Opportunity will fund ESG projects based on the following factors:

- a. Membership or Association with the local CoC – Agencies interested in applying for ESG funding must be active, participating members of the local CoC as coordination among those providing services or housing.
- b. Service Provision – Services provided by the interested agency must be in alignment with current HEARTH goals and established goals of the appropriate CoC and ESG funder.
- c. Capacity – Interested agencies will undergo an ESG Certification process whereby the agency will be monitored regarding their overall capacity to address the needs of homeless people in emergency or transitional shelters as well as their ability to reintegrate homeless individuals and families out of housing crises or homelessness and into the community via permanent housing.
- d. Collaboration and Coordination – Interested agencies must demonstrate active coordination with local homeless service providers, Faith Based Organizations, victim service providers, mental health agencies, public housing agencies, law enforcement, advocates, programs that serve veterans, mainstream service providers, and local government agencies. Diversity of Collaboration and Coordination at the community level will serve to streamline the use of ESG with other existing resources, and ensure positive client outcomes.



- Improve Public Housing and Resident Initiatives:

The WVDO is not directly involved in the provision of public housing. However, the HUD requirement that all public housing authorities complete a Consolidated Plan has created an ongoing dialogue between the WVDO and the public housing authorities throughout the State. In partnership with the WVHDF, we review their annual plans and participate in direct funding of initiatives with both SCBG and HOME funds. In 2012, the WVHDF reviewed and approved the Housing Assistance Plans (HAPS) of 12 different Public Housing Authorities for compliance with the State Consolidated Plan. These include housing reconstruction, the development of transitional housing, and numerous projects where the public housing authority serves as the loan originator. The WVHDF does not have adequate HOME funds to provide tenant based rental assistance through the HOME Program.

- Evaluate and Reduce Lead Based Paint Hazards:

The WVDO contracts with the WVHDF on the implementation of all SCBG housing projects and relies on their expertise and programs to address the evaluation and reduction of lead-based paint hazards. The WVHDF recognizes the severity of lead based paint (LBP) poisoning and believes that the existing federally required notification of buyers and renters and the readily available blood testing for elevated lead levels available at local health departments provides adequate warning and protection. The WVHDF has no enforcement or regulatory responsibility under these regulations. OSHA regulates contractors to insure a safe environment for workers dealing with LBP, and the EPA and West Virginia Department of Environmental Protection regulate the disposal of hazardous waste. The WVHDF continues to prohibit the use of HOME funds for lead based paint hazard abatement and strictly limit the use of HOME funds for any housing units built before January 1, 1978. The WVHDF also requires that contractors involved in the development of housing through the HOME Program comply with the Repair, Replace and Paint Rule issued by the EPA.

The OEO and all ESG subgrantees are committed to ongoing improvement of the ability to identify lead-based paint hazards. ESG Program providers are made aware of the Lead Based Paint Requirements through training opportunities, in the ESG funding application, program assurances, and program certifications. All units assisted with Emergency Solutions Grant Rapid Re-Housing or Homelessness Prevention funding is assessed for lead based paint. If lead based paint is found in a unit where a pregnant woman or children under six-years old will reside ESG funds are not used. All ESG re-housing and prevention program applicants receive the U.S. Environmental Protection Agency's Protect Your Family From Lead in Your Home. The OEO strives to ensure child-occupied units are lead safe when housing a child less than six years of age.

- Ensure Compliance with Program and Comprehensive Planning Requirements:

The HOME, ESG and SCBG program requirements are strictly enforced to ensure compliance with all applicable regulations, policies, and guidelines. We provide technical assistance to units of local government with state code requirements (Chapter 8, Article 24) for planning and zoning.

- Reduce the Number of Persons Living in Poverty:

Every year, the federal government also establishes a definition of poverty. It uses income thresholds based on household size: everyone who is in a household that is below the income threshold for that household size is considered to be living in poverty. In 2011, the poverty threshold for a single person was \$10,890 per year, equivalent to \$907 per month. For a family of 4, including 2 related children, the poverty threshold was \$22,350 per year, equivalent to \$1,862 per month.

In West Virginia in 2011, 17.8 percent of residents were living in poverty compared to a national poverty level of 14.3 percent. The poverty rate ranged from a low of 10.8 percent in Putnam County in Central West Virginia to a high of 40.8 percent in McDowell County in Southern West Virginia.

One hundred percent of ESG funding is used to develop and maintain emergency shelter and supportive services for West Virginians below the poverty level. One of the largest shelters funded with ESG (among other) funds is in McDowell County. It is imperative that ESG funding is also used at all ESG funded shelters to expand their services and allow those they serve an opportunity to avail themselves of programs that allow them to move out of poverty and into self-sufficiency.

Because the development of reliable water and wastewater systems continues to be a need within the State, SCBG allocated to the State were dedicated for this purpose. Many of the projects selected for funding addressed serious environmental and health concerns. All funds have been expended on projects that benefit low- to moderate-income persons and families. Many of these projects directly benefit families living within the poverty level. This investment in the State's infrastructure is critical to the overall health and well-being of State residents, and is often the foundation of economic opportunities.

The changes to federal and state lending laws, in particular The SAFE Mortgage Act and The Dodd-Frank Act, have made it difficult for the WVHDF to provide loans through the NewHOME Program to families with incomes at or below 65% of the Median Family Income (MFI). The fact that the WVHDF and the Local Originator may be held directly liable for any loans that are not "affordable" to a low-income family has significantly reduced the participation of low-income single-families in the NewHOME Program. The disparity in the MFI and housing costs across the 44 rural counties required the WVHDF to consider waivers for families who were below the 65% AMFI. In 2011, one (1) or 8% of the 12

families assisted through the NewHOME Program and HOME Leverage Loan Program had an income that was between 31% to 50% of the AMFI; while the remaining (11) or 92% of the 12 families assisted through the NewHOME Program and HOME Leverage Loan Program had incomes that were between 51% to 80% of the AMFI. The one (1) very -low-income family that was assisted during the period was a developmentally disabled person that qualified for assistance through the \$500,000 setaside for special needs single-family housing.

## **F. LEVERAGING RESOURCES**

**Please refer to the ESG specific narrative for leveraging information.**

The WVHDF developed the HOME Leverage Loan Program to increase the number of families that could be assisted through the HOME Program. The leveraging of USDA RD Section 502 loans and private lender loans with HOME funds in the form of \$40,000 closing cost and down payment assistance loans enabled the WVHDF to assist one (1) families that could not have qualified for financial assistance through the program in 2011.

The WVDO works with numerous federal, state, and local funding sources to leverage SCBG funds to the maximum extent possible. During the 2012 program year, over \$66 million in other funds were leveraged with SCBG funds. This total includes new projects as well as projects that were funded in multiple years. Many of the units of local government put funds into their projects.

The West Virginia Infrastructure and Jobs Development Council (IJDC) promotes the coordination of infrastructure projects throughout the State. Enacted in 1994 by the West Virginia Legislature, the IJDC was created to be West Virginia's funding clearinghouse for water and wastewater projects. This coordination provides the opportunity for funding agencies to review all project applications and determine strategies to maximize funding through all available state and federal sources.

This coordination of leveraged funding also ensures that units of local government receive ongoing technical assistance on both the regulatory requirements and project management. Implementation schedules are established that directly impact the local community and the state and federal agencies involved. As a result, project administrators, as well as funding and regulatory agencies representatives, are working as a team to complete projects within the established schedule.

The following agencies and programs provide the most frequently used sources of leveraged funds for SCBG water and sewer infrastructure projects:

Funding Source	Grant	Loan
USDA-Rural Utilities Service (USDA-RUS)	Grant	Loan
Abandoned Mine Lands (AML)	Grant	Loan
U.S. Army Corps of Engineers	Grant	
Clean Water Revolving Loan Fund (CWSRF)		Loan
Drinking Water Revolving Loan Fund (DWSRF)		Loan
Water Development Authority		Loan
Appalachian Regional Commission	Grant	
U.S. Economic Development Authority	Grant	
U.S. Department of Environmental Protection	Grant	
WV Infrastructure and Jobs Development Council (IJDC)	Grant	Loan

**G. CITIZEN COMMENTS**

This CAPER was advertised in six newspapers in the State – The Charleston Gazette, The Journal, The Wheeling Intelligencer and News Register, The Register Herald, The Dominion Post, and The Herald Dispatch -- and was made available on site at WVDO, OEO, and the WVHDF for review and comment. The CAPER was also posted on the West Virginia Department of Commerce-West Virginia Development Office website. Public comments on this document will be submitted upon completion of the public comment period, which ends October 10, 2013.

**H. SELF-EVALUATION**

The WVDO, in collaboration with the WVHDF and OEO is meeting the overall goals as established in the Consolidated Plan regulations at 24 CFR Section 91.1(a). Listed below are questions considered as part of a self-evaluation for each program:

**Small Cities Block Grant:**

- 1) Are the activities and strategies making an impact on the identified needs?

**Yes. Infrastructure development continues to be a need within the State, therefore, the dedication of SCBG funds addresses the most critical needs. The number of applications represents the continuing need for infrastructure investment in the State. Further, there are applications submitted in consecutive years, indicating an ongoing need and commitment to the project application. To the extent possible, SCBG funds address the environmental and health**

**deficiencies caused by inadequate infrastructure in the areas that have the highest need for grant funding.**

- 2) What indicators would best describe the results?

**SCBG funds were used to serve low- to moderate-income persons and families. During Fiscal Year 2012, the State invested SCBG funds in 17 critical infrastructure projects. More than \$66 million in other federal, state, and local funds will be leveraged to complete these projects.**

**These projects will serve approximately 12,200 citizens, of which approximately 7,300 will be low- and moderate-income individuals, representing an approximate 60 percent benefit to low- and moderate-income individuals. Over 5,483 households in these communities will receive improved or new service as a result of these investments.**

- 3) What barriers may have a negative impact on fulfilling the strategies and overall vision?

**The lack of available funds continues to be the most significant challenge. In 2012, the WVDO received approximately \$62 million in requests for approximately \$12.5 million in available funding. However, these investments dramatically improve quality of life where they are possible. Further, these investments result in economic opportunities in these areas.**

#### **HOME Investment Partnership Program:**

- 1) Are the activities and strategies making an impact on the identified needs?

**Yes.**

- 2) What indicators would best describe the results?

**While the number of units completed under the NewHOME Program and HOME Leverage Loan Program decreased from 15 single-family units in 2010 to 12 single-family units in 2011, the WVHDF has been able address several outstanding legal issues with the WV Division of Banking and reorganize its non-profit lending network. The elimination of non-profit lenders that were unable to meet the requirements imposed by federal and state agencies, the development of a revised Participation Agreement, the development of a single-family loan review process with the CHDOs and the sponsorship of contracts between CHDOs and licensed Mortgage**

**Loan Originators, has improved the capacity of the WVHDF and the CHDOs to provide affordable mortgage loans to low-income families.**

The four (4) licensed Mortgage Loan Originators that work directly with the WVHDF in the delivery of NewHOME loans and HOME Leverage Loans in the 44 counties covered by the HOME Program have expanded their existing target market areas to provide coverage in other eligible areas. Both the Mortgage Loan Originators and the CHDOs are also working with local lenders to develop a viable first mortgage loan program for low-income families.

While the WVHDF has made significant progress in the addressing the immediate obstacles, both legal and regulatory, the decline in single-family home sales and values in rural areas, the revision of underwriting guidelines and standards in response to the changes in lending rules and regulations, and the increase in unemployment in several rural West Virginia counties continues to have an adverse impact on the ability of the WVHDF and local non-profit originators to deliver homeownership assistance to low-income families.

The revision of the NewHOME loan program eligibility guidelines, which targets financial assistance to families whose incomes do not exceed 80% of the MFI, and the reservation of “deep subsidy loans” for developmentally disabled persons, has improved the capacity of the WVHDF to provide affordable mortgage loans to families that can demonstrate “the ability to repay.” The loan repayments, which represent program income, are used to provide additional loans through both the NewHOME Loan Program and HOME Leverage Loan Program.

The number of HOME Leverage Loans decreased from 3 loans in 2010 to 2 loans in 2011 as a result of limited participation by both the USDA and private lenders. While some private lenders have indicated that they are willing to participate in loans that require additional rules and regulations, the WVHDF continues to promote the use of the HOME Leverage Loan Program with both the U.S. Department of Agriculture (502 Direct Loans) and Habitat for Humanity Affiliates. The WVHDF still considers the partnerships with these two organizations as essential to success of the HOME Leverage Loan Program. The WVHDF will continue its efforts to identify local private lenders that are willing to provide first lien mortgages for low-income families in conjunction with the HOME Leverage Loan Program.

While the WVHDF has addressed the initial changes in federal and state lending laws and regulations that had a negative impact on the ability of CHDO’s to develop and finance single-family housing under the HOME CHDO Program, we understand that the additional rules and regulations will be introduced during the upcoming year. While HOME CHDO’s are currently able to provide a viable, second

**mortgage on single-family housing developed through the HOME CHDO Program, the new/revised regulations being issued by the Bureau of Consumer Financial Protection will almost certainly impact the eligibility of low-income families and processing of loan applications. The WVHDF will continue to work directly with CHDOs and Mortgage Loan Originators to mitigate the impact of the new regulations on our homeownership programs.**

- 3) What barriers may have a negative impact on fulfilling the strategies and overall vision?

**Limited economic development, the delayed recovery of the housing market, the tightening of credit standards, the passage of additional lending rules and regulations, the reduction of access to the USDA RD Section 502 loan program, limited private lender participation in the HOME Leverage Loan Program and the changes in the HOME Program regulations will continue to have an adverse impact on the ability of the WVHDF to provide affordable single-family and rental housing through in the NewHOME Program, the HOME Leverage Loan Program, HOMErent and the HOME CHDO Program.**

**The homeownership programs procedures and guidelines will be subject to regular review and revision by the WVHDF to insure compliance with federal and State lending laws and regulations in an effort to increase the participation by private lenders, governmental agencies, and local non-profit organizations.**

### **Emergency Shelter Grant Program:**

The purpose of the ESG program is to assist individuals and families quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. ESG funds are available for five program components: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and data collection through the Homeless Management Information System or HMIS.

The Office of Economic Opportunity (OEO) administers the ESG or Emergency Solutions Grant Program, which replaced the previous Emergency Solutions Grant program and incorporates elements of the Homelessness Prevention and Rapid Re-housing Program (HPRP). While still providing support for emergency shelters and services to the homeless, the new Emergency Solutions Program focuses more funding on preventing initial and recurrent homelessness, shortening the duration of homelessness, and assisting in the transition from homelessness to independent living. Essential supportive services for homeless individuals and families remain a focus but will be broadened to specifically support both sheltered and, though outreach, unsheltered homeless.

The 2012 allocation of \$1,651,495 and distributed funds through a competitive process in conjunction with the State's consultation with the Continuums of Care.

West Virginia's homeless assistance providers offered transitional housing programs, permanent housing placement assistance, homeless prevention programs, rapid re-housing programs, emergency accommodation vouchers, food pantries, physical and mental health care programs, substance abuse assistance, drop-in centers, domestic violence shelters, educational assistance, life skills tutoring, case management, and HIV/AIDS Programs. ESG funds were used to prevent low- and extremely low-income families and individuals from becoming homeless. In situations where families or individuals were experiencing homelessness, the emergency shelter or housing needs were addressed in turn, making the transition into permanent housing and independent living possible.

The West Virginia Homeless Shelters Program (WVHSP) was established to expand opportunities for providing shelter for the homeless and to expand the State's existing Emergency Shelter Grants (ESG) Program by including activities and resources of the Office of Economic Opportunity (OEO), the West Virginia Housing Development Fund, the Department of Health and Human Resources, the Department of Education, and other agencies.

**The WVHSP is funded from three sources:**

- 1. Emergency Shelter Grants Program (funded through the Office of Economic Opportunity)**
- 2. West Virginia Housing Development Fund and the Office of Economic Opportunity**
- 3. Department of Health and Human Resources, and other agencies**

1) Are the activities and strategies making an impact on the identified needs?

**Yes.**

2) What indicators would best describe the results?

**Positive outcomes for the ESG program would include numbers of people served moving from emergency shelter through the homeless continuum of care into transition housing (if needed) then on to permanent housing with the ultimate outcome being complete self-sufficiency.**

3) What barriers may have a negative impact on fulfilling the strategies and overall vision?

**The lack of available funds. The ESG program needs to expand to offer funding to any eligible entity. Presently, this causes a hardship to both the shelters already funded as there is no way to fund new shelters without cutting the funding of those already funded, and to the new or previously unfunded shelters as they cannot receive adequate funding to build capacity. The office of Economic**



**Opportunity utilizes the HEARTH Act Emergency Solutions Grants program to expand the base of homeless services already being offered in West Virginia. The inclusion of homelessness prevention funding is an integral piece of the housing continuum of care and has increased the level of services already being offered in West Virginia. The new HEARTH Act Homelessness Prevention and Rapid Re-Housing funding comes with its own set of challenges as the dollar-for-dollar match requirement is almost impossible to meet for many interested providers as there is not enough available Federal resources that allow match opportunities. In addition, the State of West Virginia does not have any dedicated State funding for Homelessness Prevention and Rapid Re-Housing to use as match.**

**STATE PERFORMANCE AND EVALUATION REPORT  
NARRATIVE REQUIREMENTS  
SCBG PROGRAM**

**JULY 1, 2012 – JUNE 30, 2013**

**SECTION 2 – NARRATIVE REQUIRED FOR GRANTEES RECEIVING SCBG FUNDS**

**A. ASSESSMENT OF RELATIONSHIP OF SCBG TO OBJECTIVES OF THE CONSOLIDATED PLAN.**

See narrative in Section 1-A.

**B. DESCRIPTION OF CHANGES IN PROGRAM OBJECTIVES.**

No changes occurred in the 2012 program objectives.

**C. ASSESSMENT OF GRANTEE'S ACTIVITIES IN CARRYING OUT ACTIONS DESCRIBED IN ITS ACTION PLAN.**

The WVDO pursued all resources indicated in our 2012 Action Plan. Certifications of Consistency with the State Consolidated Plan were signed for discretionary HUD grant applications. No request for certification was denied.

**D. NARRATIVE REQUIRED IF GRANTEE DID NOT USE ALL FUNDS FOR THE THREE NATIONAL OBJECTIVES.**

All funds were used exclusively to meet the national objective of benefit to low- to moderate- income persons.

**E. NARRATIVE REQUIRED IF SCBG FUNDS WERE USED FOR ACQUISITION, REHABILITATION, OR DEMOLITION OF OCCUPIED PROPERTY.**

No SCBG projects involving acquisition, rehabilitation, or demolition of occupied property occurred during this program year.

**F. NARRATIVE REQUIRED IF: 1) JOBS WERE MADE AVAILABLE TO LOW- TO MODERATE-INCOME PERSONS BUT WERE NOT TAKEN BY THEM; 2) LIMITED CLIENTELE ACTIVITIES OCCURRED THAT DID NOT FALL INTO THE HUD-DEFINED CATEGORIES; 3) ACTIVITIES THAT GENERATED PROGRAM INCOME; 4) REHABILITATION PROGRAM DESCRIPTIONS; 5) HUD-APPROVED NEIGHBORHOOD REVITALIZATION STRATEGIES.**

The Annual Program Income (PI) Activity Reporting Forms were provided to grantees that received SCBG funds for projects with the potential to earn PI even though these grants were closed out. The program income regulations applicable to each project provided \$25,000 threshold guidelines for earning PI. The following PI reports were received for fiscal year 2011. This information is being updated and will be submitted in an addendum.

**Clay County Commission- CAEZ Housing Rehabilitation, Project Number: 95SCBG0004X**

This project received final close out status on July 22, 2002. These SCBG funds were utilized for housing rehabilitation projects. The PI has been generated from housing rehabilitation loan repayments.

PI Receipts	\$308.96
PI Expenditures	<u>-308.96-</u>
Balance	-0-

**City of Fairmont – Community Improvements Project, Project Number: 96SCBG0066**

This project received final close out status on August 6, 2002. These SCBG funds were utilized to construct a parking garage, and a top deck at Veteran’s Plaza, also to be utilized for parking.

PI Receipts	\$6,692.45
PI Expenditures	<u>-0-</u>
Balance	\$6,692.45

**City of Hurricane – Hurricane Small Business Park, Project Number: 94SCBG0060**

This project received final close out status on July 22, 2002. These SCBG funds were utilized to purchase and renovate buildings on Main Street to house current on-going businesses.

PI Receipts	\$20,542.86
PI Expenditures	<u>20,542.86</u>
Balance	-0-

**Lincoln County Commission – Economic Development, Project Number: 95SCBG0090X**

This project received final close out status on January 11, 2002. The SCBG funds were utilized for Housing Rehabilitation Projects. Program Income was generated from loan repayment of a revolving loan program.

PI Receipts	\$12,474.71
PI Expenditures	<u>72,937.00</u>
Balance	\$9,150.49

**Mingo County Commission—Housing Rehab/Reconstruction, Project Number: 95SCBG0087**

This project received final closeout status on April 12, 2002. The SCBG funds were utilized for housing rehab/reconstruction projects. PI earned was generated from loan repayments. These funds were expended to continue the revolving loan program.

PI Receipts	\$82,087.49
PI Expenditures	<u>72,937.00</u>
Balance	\$9,150.49

**Mingo County Commission—Wood Products Industrial Park (Project Number: 98SCBG0076X)**

This project received final closeout status on February 20, 2003. The SCBG funds were utilized for property acquisition and rehabilitation. PI earned was generated from rental. Unilin Flooring rents this facility for production of hardwood flooring and a dry kiln facility.

PI Receipts	\$12,500.00
PI Expenditures	<u>12,500.00</u>
Balance	\$ 0

G. **SUMMARY OF ACTIVITIES AND RESULTS FROM TECHNICAL ASSISTANCE FUNDING.**

The Community Development Division and the Small Cities Block Grant staff provide technical assistance to non-entitlement units of local government. This assistance covers all aspects of the SCBG program operation. This technical assistance ranges from the informal telephone conference calls regarding the program to on-site visits. A major component of the SCBG technical assistance effort includes maintaining a "Grants Management Handbook." Work is ongoing to update this document and it is online. Recipients are encouraged to use these materials. On-site technical assistance was provided to all new recipients who were approved for funding. These implementation meetings were conducted to review program requirements and to provide the recipient with the rules, regulations, and technical assistance guides that are applicable to their project.

Staff participated in meetings with state and local regulatory agencies and associations. These include monthly meetings at the West Virginia Infrastructure and Jobs Development Council, which includes state and federal funding and regulatory agencies. Staff has ongoing communication and meetings with Regional Planning and Development Councils, County Commission, and Municipalities. Staff also partners with organizations such as the West Virginia Municipal League, the West Virginia Rural Water Association to provide information about SCBG funding opportunities and program guidelines.

On-site meetings, monitoring, participation in preconstruction meetings and additional consultations are scheduled whenever possible in communities and organizations throughout the State. In FY2012 Community Development staff performed five (5) onsite monitoring visits and processed nineteen (19) Final Performance Reports. Twenty-five (25) CDBG projects were granted Final-Closeout after FPR acceptance and filing of a final audit.

Technical assistance and capacity building continue to be an identified mission of the Community Development Division and are critical to the achievement of the community development objectives and priorities set forth in the SCBG program design.

H. **COMPLIANCE WITH APPLICABLE CIVIL RIGHTS LAW**

1. **Beneficiary/Applicant Data**

Section 570.491 of the federal regulations governing the administration of the State Community Development Block Grant (CDBG) program requires states to report data on the racial, ethnic and gender characteristics of persons who are applicants for, participants in, or beneficiaries of CDBG programs undertaken by non-entitlement grantees.

Beneficiary data is to be provided for all activities funded beginning with the FY 1992 allocation. Area data such as census data is acceptable for area wide benefit activities. For direct beneficiary data where individuals apply for services based upon income (job creation, homeownership, housing rehabilitation, etc.), data will consist of actual recipients of service; therefore, the data will not be available until the project is completed and the actual beneficiaries known and reported to the State in the Final Performance Report. The Beneficiary Analysis for the 2012 program year is provided as part of this report.

## **2. Narrative summary of the State's review of recipients' civil rights performance**

West Virginia's SCBG staff is responsible for monitoring activities to ensure that SCBG grantees promote equal opportunity and comply with federal statutes and Executive Orders prohibiting discrimination. The grantee responsibility regarding this component is made known and discussed in detail during the implementation meeting for each new SCBG award. On-site technical assistance is provided to all grantees upon request. In addition, State SCBG staff has developed and made available to all grantees a Section 3 Plan.

Each applicant for SCBG funding must certify to the State that it will comply with equal opportunity requirements. When funding is awarded, each subgrantee becomes contractually obligated to comply with equal opportunity requirements. A formal complaint process has been established to assist complainants and resolve issues. Unresolved civil rights issues are referred to HUD's Regional FHEO Office for investigation and resolution. The SCBG staff received no civil rights complaints during this reporting period.

## **3. Summary of the results of actions to use minority- and women-owned businesses in carrying out CDBG-assisted activities**

A notification of the online address for the Directory of Woman and Minority Owned Businesses, developed by the West Virginia Small Business Development Center, is available to the general public. The link to this searchable directory searchable by keyword, county, and/or business type is:

<http://www.wvcommerce.org/directory/womanminorityowned/default.aspx>

Implementation meetings following grant awards were held with grantees and administrators throughout the State. Our SCBG staff emphasizes the need for each grantee to seek out the services of the Small Business Development Center by informing them of the contract award and type of project that they will bid. Data regarding woman- and minority-owned businesses is collected and analyzed on an annual basis. A summary of contractor and subcontractor activity from July 1, 2012, through June 30, 2013, has been collected and will be kept on file in our office. A copy of that summary will be provided to our HUD Field Office. A beneficiary analysis of FY 2012 projects is attached.

**STATE PERFORMANCE AND EVALUATION REPORT  
NARRATIVE REQUIREMENTS  
HOME PROGRAM  
JULY 1, 2012 – JUNE 30, 2013**

**SECTION 3 – HOME NARRATIVE**

HOME funds (HOME Investment Partnership Act) are allocated by formula to the State, and, by the direction of the Governor, are administered by the Housing Development Fund. For Federal FY2011, \$8,267,191 was allocated to the State of West Virginia (the “State”) HOME Program. This amount was added to the FY1992 through FY2010 allocations for a cumulative total of \$177,082,807.

HOME funds are distributed principally through three subprograms, NewHOME, HOMErent, and Community Housing Development Organizations (CHDO’s). These programs were created by the HDF to best serve the very low and low-income residents of this mostly rural State. For each Federal fiscal year allocation of HOME funds to the State, 10% of that allocation is used to offset administrative costs. As required by law, at least 15% of the State’s HOME funds are reserved for exclusive use by CHDO’s. In accordance with the needs identified in the State’s Consolidated Plan, the remaining funds are used to focus primarily on new homeownership activities through the NewHOME subprogram. A small portion of funds may be used to serve homeowners with substandard homes in need of repair to meet HUD’s housing quality standards. The HOMErent subprogram provides funds to develop rental property within the State. Below is a table of expenditures for FY2012 as well as expenditures to date since the inception of the HOME Program.

	FY 2013 July 1, 2012-June 30, 2013			FY 1992-2013 Inception of Program-June 30, 2012		
	HOME Funds Disbursed	Program Income	# Units	HOME funds Disbursed	Program Income	# Units
<ul style="list-style-type: none"> <li>• New Construction--\$0</li> <li>• Acquisition--\$1,153,140-11</li> </ul> <b>Single-Family Homeownership Total</b>	\$ 0	*\$ 1,153,140	11	\$ 79,706,704	\$ 28,378,631	1,778
<b>CHDO Homeownership and Rental</b>	5,786,143	0	18	** 45,491,502	99,626	635
<b>HOMErent Rental</b>	0	346,638	39	4,402,070	2,202,326	160
<b>TOTAL PROGRAM</b>	5,786,143	1,501,778	68	129,600,276	30,680,584	2,573
Administration	1,155,407	*** 175,042		16,043,742	*** 2,845,853	
<b>TOTAL PROGRAM ADMINISTRATION</b>	\$6,941,550	\$ 1,676,820	68	\$145,644,018	\$ 33,526,437	2,573

\* Program Income consists of collected monthly mortgage payments, mortgage payoff proceeds and recaptured funds.

\*\* This includes \$291,433 of capacity building funds and CHDO Operating Expense funds of \$548,644.

\*\*\* These funds are not set up in IDIS. This is 10% of Program Income used to offset Administrative costs. Therefore, these funds should not be included in balancing to IDIS reports.

## Consolidated Plan

During the reporting period, the State operated its HOME Program under the approved Consolidated Plan for FY 2010-14. This performance report has been prepared by the West Virginia Housing Development Fund to report HOME program activities occurring during the State's FY-11 Consolidated Plan Year.

The Program strategy presented in the FY 2010-14 Consolidated Plan has evolved as experience with the HOME Program increased. From an early "something for everyone" approach, the housing issues portion of the State's comprehensive plan has matured to encompass other State programs' objectives and streamline program goals to activities the HDF does best: turn renters into owners and assisting owners with their housing problems. This housing strategy requires that the HOME Program provide first-time homebuyer assistance to eligible families across the State living in assisted or subsidized rental housing. The households assisted by the HOME Program in the State during FY 2012 are summarized by HUD income categories and family size in the table below.

### HOME PROGRAM

Assistance Provided by Income Group	Renters					Owners				Total (J)	Total Section 215 (K)
	Elderly 1 & 2 Member Households (A)	Small Related (2 to 4) (B)	Large Related (5 or more) (C)	All Other Households (D)	Total Renters (E)	Existing Home-owners (F)	1st-Time Homebuyers		Total Home-owners (I)		
							With Children (G)	All Others (H)			
1. Very Low-Income (0 to 30% of MFI)*	19	1	1	7	28	0	0	0	0	0	28
2. Very Low-Income (31 to 50% of MFI)*		1	1	8	10	0	2	2	4	4	14
3. Other Low-Income (51 to 80% of MFI)*				1	1	0	4	3	7	7	8
4. Income information not available**											
5. Total Low Income (lines 1-3)	19	2	2	16	39	0	6	6	11	11	50

\* Or based upon HUD adjustment income limits, if applicable

5. Racial/Ethnic Composition of Total Low Income	1. Hispanic	0
	2. Non-Hispanic White	45
	3. Black	4
	4. Native American	0
	5. Asian & Pacific Islander	0
	6. Other (unknown)	0
	7. Total (must equal total on line 4, Column D)	50

**Activities to Affirmatively Further Fair Housing  
July 2012- June 2013**

**Minority Outreach**

During the reporting period for West Virginia’s HOME Program, there were no contracts and no subcontracts. Therefore, none were completed by minority-owned (MBE) or women-owned (WBE) business enterprises.

To encourage the use of minority and women’s business enterprises in connection with HOME funded activities, the HDF set forth statements in the originator and contractor agreements stating that the participating organization/business will assure to the greatest extent feasible that contracts for the procurement of goods and services to be performed in connection with housing improvements or housing construction are awarded to business concerns and minority and women owned businesses will be utilized.

**West Virginia HOME Program Activity  
Minority/Women’s Business Enterprise Utilization  
For the period July 1, 2012 - June 30, 2013**

Dollars Awarded	\$ Amount to MBEs	MBE % of Total	\$ Amount to WBEs	WBE% of Total
Contracts (\$3,041,797)	\$ 0	0%	\$ 0	0%
Subcontracts (\$15,000)	\$ 0	0%	\$ 0	0%

**Program Match Requirements**

The State of West Virginia received a 100% match waiver for fiscal years 1992 through 2002. For FY 2003 through 2013, the State has a 50% match requirement with the exception of the counties that were declared federal disaster areas. Those particular counties for each Federal Fiscal Year received a 100% match waiver.

Please see the attached HUD form 40107-A for the HOME Match Log as of June 30, 2013.



<b>West Virginia Housing Development Fund</b>			
<b>Asset Management Department</b>			
<b>HOME Multi-Family Rental</b>			
<b>Summary of On-Site Compliance Inspection Activities</b>			
Reporting Period: July 1, 2012 to June 30, 2013			
Property Name	Date Conducted	Inspection Type	Result - Summary
Hope Living and Learning	7/25/2012	Management and Physical	Two HQS violations. All issues corrected.
Steps I	7/26/2012	Management and Physical	No managerial or physical issues of non-compliance
Steps II	7/26/2012	Management and Physical	No managerial or physical issues of non-compliance
Clay Apartments	7/27/2012	Management and Physical	No managerial or physical issues of non-compliance
Meadow River (Rupert Rental Housing)	9/12/2012	Management and Physical	No managerial or physical issues of non-compliance
Preston Street Transitional Housing	10/1/2012	Management and Physical	No managerial or physical issues of non-compliance
Patterson Street Duplex	10/2/2012	Management and Physical	No managerial or physical issues of non-compliance
Ruthledge Run Duplexes	10/2/2012	Management and Physical	Incomes not being verified by third party verification. Issue corrected.
Highland Park	10/15/2012	Management and Physical	No managerial or physical issues of non-compliance
Country Way Apartments	10/22/2012	Management and Physical	Two incomes calculated incorrectly at move-in. One HQS violation. All issues corrected.
Azalea Place (Rand. Co. Scattered Site)	10/25/2012	Management and Physical	No managerial or physical issues of non-compliance
Bradshaw Street Duplex	10/25/2012	Management and Physical	One income calculated incorrectly at move-on and one asset was not listed on the HUD Form 300 (TIC). The 2013 MOR has not been scheduled to verify issue cleared.
Hice Street Elderly	10/25/2012	Management and Physical	One HQS violation. Issue corrected.
Hillside Terrace (231 Diamond St.)(Scattered Sites)	10/25/2012	Management and Physical	Two incomes calculated at initial move-in. All issues corrected.
Mill Creek Senior Housing	10/25/2012	Management and Physical	No managerial or physical issues of non-compliance

<b>West Virginia Housing Development Fund</b>			
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Reporting Period: July 1, 2012 to June 30, 2013			
Property Name	Date Conducted	Inspection Type	Result - Summary
Mill Pond Apartments (Rand. Co. Scattered Sites)	10/25/2012	Management and Physical	No managerial or physical issues of non-compliance
Wayne Avenue Duplex	10/25/2012	Management and Physical	No managerial or physical issues of non-compliance
Porter Street Apartments	10/25/2012	Management and Physical	No managerial or physical issues of non-compliance
Wilmoth Street (Rand. Co. Scattered Sites)	10/25/12	Management and Physical	No managerial or physical issues of non-compliance
Woodlands Lane	10/25/12	Management and Physical	Two incomes calculated incorrectly at move-in. The 2013 MOR has not been scheduled to verify issue cleared.
Alpha Street, SRO (Arc of Harrison Co.)	10/29/12	Management and Physical	No managerial or physical issues of non-compliance
Grand Avenue, SRO (Arc of Harrison Co.)	10/29/12	Management and Physical	No managerial or physical issues of non-compliance
Matthew )SRO (Arc of Harrison Co.)	10/29/12	Management	No managerial or physical issues of non-compliance
832-34 Virginia Avenue	11/1/12	Management and Physical	One income calculated incorrectly at move-on. The 2013 MOR has not been scheduled to date to verify issue cleared.
Chicago Rental	11/1/12	Management and Physical	One income calculated incorrectly at move-on. The 2013 MOR has not been scheduled to verify issue cleared.
North Wheeling Hope VI	11/15/12	Management and Physical	No managerial or physical issues of non-compliance
Chestnut Manor (Independent living)	11/8/12	Management and Physical	No managerial or physical issues of non-compliance
Rental 2009 - 2202, 2204, 2206, 2208 Pearlman Ave.	11/16/12	Management and Physical	One HQS violation. Issue corrected.

<b>West Virginia Housing Development Fund</b>			
<b>Asset Management Department</b>			
<b>HOME Multi-Family Rental</b>			
<b>Summary of On-Site Compliance Inspection Activities</b>			
Reporting Period: July 1, 2012 to June 30, 2013			
Property Name	Date Conducted	Inspection Type	Result - Summary
Moundsville Rental	11/30/12	Management and Physical	One tenant did not recertify on time and one tenant was over income at initial move-in. Seven HQS violations. All issues corrected.
Next Step Permanent Housing	1/18/2013	Management and Physical	One tenant had rent based on adjusted income while TIC shows gross income and one tenant is above 80% of area median income and not paying 30% of income for rent. Five HQS violations. All issues corrected.
Next Step Transitional Housing	1/18/2013	Management and Physical	One tenant had rent based on adjusted income while TIC shows gross income. Issue corrected.
South Street Apartments	2/15/2013	Management and Physical	No managerial or physical issues of non-compliance
Kennedy Center	2/20/2013	Management and Physical	Three tenants overpaid rent. One HQS violation. All issues corrected.
Parkside Apartments	2/21/2013	Management and Physical	Four tenants had assets incorrectly calculated. All issues corrected.
West Run (Perm/Trans.) Bartlett House	3/5/2013	Management and Physical	Two incorrect income calculations (per phone conversation 8-14-13 issues corrected. Three HQS violations were corrected.
Helena Manor	3/8/2013	Management and Physical	Eight tenants overpaid rent. All issues corrected.
Hurricane Main Street	3/26/2013	Management and Physical	Background checks were not being completed, rent and utility schedules not on site, and the AFHM Plan not approved. All issues corrected.

**West Virginia Housing Development Fund**

**Asset Management Department**

**HOME Multi-Family Rental**

**Summary of On-Site Compliance Inspection Activities**

Reporting Period: July 1, 2012 to June 30, 2013

Property Name	Date Conducted	Inspection Type	Result - Summary
Glenwood I (Mt. View)	4/3/2013	Management and Physical	No managerial or physical issues of non-compliance
Glenwood II (Mt. View)	4/3/2013	Management and Physical	No managerial or physical issues of non-compliance
Jameson Street Apartments	6/12/2013	Management and Physical	One tenant overpaid rent. Three HQS violations. All issues corrected.
Pine View	6/12/2013	Management and Physical	No managerial or physical issues of non-compliance
Mountain View Apartments	6/12/2013	Management and Physical	Two HQS violations. All issues corrected.

**STATE PERFORMANCE AND EVALUATION REPORT  
NARRATIVE REQUIREMENT  
ESG PROGRAM**

**JULY 1, 2012 - JUNE 30, 2013**

**SECTION 4 – ESG NARRATIVE**

- A. For over eighteen years, the West Virginia Office of Economic Opportunity (OEO) has annually funded the operation of emergency shelter facilities and homelessness prevention through HUD’s Emergency Solutions Grants Program (ESG). In 2012, the State allocated \$1,651,495 in ESG funding to 35 homeless assistance providers. These providers offer emergency shelter, transitional housing, permanent housing placement assistance, homeless prevention programs, rapid re-housing programs, emergency accommodation vouchers, food pantries, physical and mental health care programs, substance abuse counseling referral and assistance, safe-havens from domestic violence situations, education assistance, life skills tutoring, and HIV/AIDS programs. Over the past year, 48,241 persons were served with housing assistance. In addition to the funding concerns particular to housing and services, there is a crisis in affordable housing in the United States. Unprecedented economic growth has not raised all incomes equally, although it has raised housing costs. Clearly, people with disabilities depending on Supplemental Security Income (SSI)—equivalent to just 60 percent of federal minimum wage in 2005—have even fewer housing choices.

At a basic level, homelessness results from poverty and a lack of housing that is affordable. Individuals and families who are homeless may have no income, receive benefits, or be employed continually, seasonally, or sporadically. Homelessness for individuals and families may also be linked to mental health issues, developmental disabilities, substance use, criminal history, lack of child support and childcare resources, and/or language and cultural barriers. The ESG funded West Virginia shelters have served 1566 people with residential and non-residential services who suffer from a serious mental illness, 3902 victims of domestic violence, 2026 people who suffer from chronic substance abuse, 382 veterans, and 276 elderly. (Note: many of these are co-occurring, and a total of the aforementioned sub-populations will not equal the total numbers of persons served.)

Homelessness in urban areas looks different from rural areas. While a person without a regular place to stay in an urban area may sleep in an emergency shelter or in a public place, people without a place to stay in rural areas are more likely to move in with friends or family until they wear out their welcome, then move into a shelter not intended for permanent habitation, including abandoned shacks, vehicles, and campgrounds. This means that people who are homeless in rural areas are less visible, making it difficult to estimate the true extent of rural homelessness.

Emergency shelter remains a priority need, as do the essential supportive services for those experiencing homelessness or those transitioning out of homelessness into permanent housing. Preventing homelessness for those at-risk and quickly re-housing those who have become homeless are also statewide priorities being addressed by ESG, the Continua of Care, and the Statewide Strategic Planning Committee, to name a few. Each of these needs have been exacerbated by the continued slow economic growth, high unemployment, lost wages or lower income levels, and continued foreclosures. Homelessness prevention and rapid re-housing was the key of the HPRP federal stimulus program and the new Emergency Solutions Grant program incorporates these critical ideologies, allowing for a better response to the needs of those at risk or experiencing homelessness.

OEO coordinates available resources to address the needs for emergency shelter, transitional housing, rapid rehousing, and prevention and diversion services. The ESG program plays a pivotal role in addressing these needs. Transitional Housing, a model that has been proven ineffective with certain populations and the one of the most costly housing interventions, must be evaluated statewide. ESG and the local Continua of Care are working together to assess Transitional Housing programs, retooling them where possible and necessary by evaluating programmatic lengths of stay or transitioning to new housing models.

Many of the State's emergency and domestic violence shelters use ESG funds in combination with state funding from the State of WV Department of Health & Human Resources (WVDHHR) to meet the immediate needs of their most vulnerable citizens. The WVDHHR shelter funding is appropriated state revenue and provides funds to assist ten sites across West Virginia. These funds are used to improve the quality of services to the homeless, make available additional needed services, and help meet the costs of providing essential social services so that homeless individuals have access not only to safe and sanitary shelter, but also to supportive services and other types of assistance to improve their situations and transition them from homeless to permanent housing. Funding for projects that serve homeless individuals and families consistently falls far short of the identified need for such activities.

The most active groups in planning and meeting the needs of the homeless in West Virginia will continue to be the four Continuums of Care across the State. The purpose of a Continuum of Care is to function as the planning organization to identify and meet the needs of the homeless in their communities by developing a seamless system of care to move people from homelessness into permanent housing. The continuums participate in many activities including:

- Consulting with OEO regarding ESG funding priorities, performance standards for ESG projects and outcomes;
- Coordinating services and providers in their designated regions;
- Estimating the extent and needs of the homeless via Point In Time Count data

collection and the ongoing collection of data via HMIS, developing new services and strategies according to indicated need and securing funding to sustain activities;

- Developing and expanding programs;
- Advocacy and general education;
- Serving as the lead agency for the HMIS;
- Coordinating a Retooling Plan for Transitional Housing;
- Coordinating the expansion of Rapid Rehousing;
- Coordinating a plan for Diversion and Prevention activities;
- Playing an integral part in the organization of a statewide Coordinated Intake and Assessment system.

Membership in the four Continuums of Care include homeless service providers, individuals, housing providers, local governments, local and county mainstream service agencies, victim service providers, mental health agencies, programs that serve veterans, county or statewide education agencies, law enforcement, faith-based institutions, and business leaders.

In prioritizing housing needs in the *HUD Consolidated Development Plan*, homeowners earning below 30 percent of median income and large, related renter families earning below 30 percent of median were the highest priority. Small, related renter families earning below 30 percent of median were a medium priority. Among homeless needs, assessment/outreach, emergency shelter, and permanent supportive housing for people with special needs were given medium priority. Transitional housing and permanent housing for people with special needs were given low priority.

## **B. Continuum of Care Narrative**

The West Virginia Coalition to End Homelessness was founded in 2002 by homeless service providers throughout the State. Service providers solve the need for statewide seamless services availability for West Virginians who are currently homeless or in danger of becoming homeless. The Coalition consists of service providers who cover 44 of the State's 55 counties not already being served by the Continuums of Care in the larger metropolitan areas such as Charleston, Huntington, and Wheeling. To date the Coalition sites have brought over \$6.5 million in HUD funding to the State that would have otherwise been surrendered to other states and municipalities. The funded Coalition projects have added over 25 new emergency and transitional beds to the State's programs and another 22 permanent housing units are under development and/or operating.

The goals of the West Virginia Coalition to End Homelessness are to:

- Provide a variety of housing options, with services, for homeless individuals and families; and ensure the provision of adequate on-site services;

- Prevent extremely low- and low-income families and individuals from becoming homeless;
- Address emergency shelter and transitional housing needs of homeless individuals and families with children;
- Help homeless persons, including persons with special needs, make the transition to permanent housing and independent living;
- Sustain and expand efforts to prevent homelessness, so that as few as possible individuals and families become homeless;
- Maintain and expand access of homeless persons to programs and services which can meet their basic human needs, so that to the extent that they are willing to accept such assistance, every homeless individual and family has, at a minimum, a safe place to sleep, food, clothing and necessary health care; and
- Maximize the number of homeless individuals/families who, with the help of resources available through the West Virginia Coalition to End Homelessness are able to obtain housing and develop the necessary skills, resources and self-confidence to sustain that housing and maximize their self-determination.

It is estimated that on any given night, three-quarters of a million Americans are homeless. A quarter of these individuals are minors under the age of 18. Up to 2 million are homeless at some point each year. Substance use and homelessness are also closely associated with incarceration and involvement with the criminal justice system. Having a criminal history can make a person ineligible for many types of housing and services, as well as limit employment opportunities. Appropriate services and housing for people with histories of homelessness, mental illness, substance use, and/or incarceration can make a critical difference in improving health and quality of life. Individuals who have had histories of substance use, mental illness, and homelessness often need ongoing support services in order to maintain stable housing. People affected by these issues may need job skills training and ongoing support in order to obtain and maintain employment.

### **C. Leveraging Resources**

The State of West Virginia through the Office of Economic Opportunity leveraged \$36,000 in ESG program funds towards the SHP application for the development and implementation of the Homeless Management Information System (HMIS). This was the only leveraging of the OEO ESG funds.

### **D. Self Evaluation - Emergency Shelter Grants Program**

The purpose of the ESG program is to assist individuals and families quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. ESG funds are available for five program components: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and data collection through the Homeless Management Information System or HMIS.



The West Virginia Homeless Shelters Program (WVHSP) was established to expand opportunities for providing shelter for the homeless and to expand the State's existing Emergency Shelter Grants (ESG) Program by including activities and resources of the Office of Economic Opportunity (OEO), the West Virginia Housing Development Fund, the Department of Health and Human Resources, the Department of Education, and other agencies.

**The WVHSP is funded from three sources:**

- 1. Emergency Shelter Grants Program (funded through the Office of Economic Opportunity)**
- 2. West Virginia Housing Development Fund and the Office of Economic Opportunity**
- 3. Department of Health and Human Resources, and other agencies**

1) Are the activities and strategies making an impact on the identified needs?

**Yes.**

2) What indicators would best describe the results?

**Positive outcomes for the ESG program would include numbers of people served moving from emergency shelter through the homeless continuum of care into transition housing (if needed) then on to permanent housing with the ultimate outcome being completely self-sufficiency.**

3) What barriers may have a negative impact on fulfilling the strategies and overall vision?

**The lack of available funds. The ESG program needs to expand to offer funding to any eligible entity. Presently, this causes a hardship to both the shelters already funded as there is no way to fund new shelters without cutting the funding of those already funded, and to the new or previously unfunded shelters as they cannot receive adequate funding to build capacity.**

#### **E. Use of ESG funds**

The mandated ESG IDIS reporting for FY 2012 has been submitted to HUD's Pittsburgh Field Office and is available for review at OEO's office.